

GILMER ISD -- REQUEST FOR PROPOSAL

Gilmer ISD will be accepting proposals for **Horizontal Cabling** for security/intercom communications.

Determination of the awarded vendor will be based on the following criteria:

- Price
- Previous experience
- Support and service options
- Additional services

Vendors should submit a detailed list of all items required which includes: Manufacturer / Model / Qty / Price per Unit / Line Item Cost Total (MMQPL); which constitutes a complete functioning system that matches or exceeds the descriptions in the specification documents.

Qualifying proposals will include:

- A single cover page that lists the company name, contact person, phone number, email address and company's billing address, the name of the project that is being proposed and the total cost for completed functioning project.
- Pages, listing detailed line items, showing any materials or expenses that are project / building-wide expenses (labor, drawings, certifications); must include line item dollar amounts.
- A list of all parts with MMQPL by building section (as designated on drawings), each section should be clearly denoted.
- List of any additional features or considerations included for this job.
- List of 3 references from other recent jobs including Company Name, Contact Person, Phone Number and email address.
- Provide a description of the support that will be provided including terms of in length of time and associated costs for the 5 years after the building is occupied and beyond 5 years where appropriate.
- Completed Felony Conviction Notification
- Completed Conflict of Interest Questionnaire (2 pages)
- Completed Non-Resident Vendor Form
- Completed House Bill 89 Verification Form
- Completed SB 252 Form

All bullet points above must be completed before the proposal will be considered.

Sealed proposals are due at the below address no later than
2:00 p.m. on Wednesday, April 10, 2024

Gilmer ISD ATTN: Technology RFP: 245 N. Bradford St Gilmer
TX 75644

PROJECT DESCRIPTION / OVERVIEW

Gilmer ISD is seeking horizontal cabling for a network and copper infrastructure that fulfills the needs for wiring for intercom and security systems. We will consider any manufacturer and parts that meet the specifications.

It is our intention to get the best pricing for each of our proposals. By including all wiring in one proposal our goal is to reduce the labor required to accomplish the project needs.

The best proposal will be awarded by the school board of Gilmer ISD based on the criteria listed above. Jackson Construction is the building contractor for the Early Childhood Center. This proposal is not part of the Jackson contract. Gilmer ISD will manage the work and the awarded vendor of this project. Gilmer ISD has a construction manager that will help coordinate all work done on behalf of Gilmer ISD with the building contractor, as well as the Gilmer ISD technology staff.

The installation of equipment and wires will take place in conjunction with the building construction.

Gilmer ISD will make reasonable payments based on percentage of project completion/hardware purchase and installation, when an application for payment is made. Final payment and approval will not be made until the specifications are complete, testing is complete, and any training is finished. A retainage of not more than 20% will be held. Please make any inquiries and/or requirements about payments known when submitting your RFP.